

DETERMINATION

How-to-vote cards at mobile voting centres

Electoral Act 2002, Section 65

Determination 005/2022

Keywords

How-to-vote card, mobile voting centre, registration

Preamble

Division 5 and 6, Part 5 of the *Electoral Act 2002* (Electoral Act) provides for candidates, political parties and other participants in State elections to apply to register how-to-vote cards (HTVCs). HTVCs are electoral campaign material that include a representation of a ballot paper or list the name of at least one candidate on the ballot paper and suggest an order of voting for or against the candidate(s) listed.

Voters are not obliged to follow any HTVC when completing their ballot paper, but many choose to be informed by the HTVCs that are made available to them when they vote.

This Determination outlines the process of distribution of HTVCs at mobile voting centres appointed under section 65 of the Electoral Act.

Audience

The principal audience for this Determination includes:

- candidates
- registered political parties
- scrutineers.

Determination

I, Warwick Gately AM, Electoral Commissioner for the State of Victoria, by delegation of the Victorian Electoral Commission pursuant to section 16(1)(b) of the Electoral Act, make the following Determination in accordance with section 9(3) of the Electoral Act.

1. Registration process

- 1.1. A HTVC supplied to an election manager under 65(4) for use at mobile voting centres must be a registered HTVC.
- 1.2. The registration process for HTVCs to be used at mobile voting centres is the same as the registration process for HTVCs to be used within 400 metres of election day voting centres. This can be found in Division 5 and 6, Part 5 of the Electoral Act, and is summarised on the Victorian Electoral Commission's (VEC) website.
- 1.3. The registered officer of a registered political party must apply for registration of the party's HTVCs directly through the VEC's head office. All other applicants must

apply for registration of their HTVCs through the election manager relevant to the district or region election listed on the HTVC.

Two hard copies to be provided with registration

- 1.4. Anyone applying to register a HTVC must include 2 hard copies of the HTVC at the time it is lodged for registration. The HTVC must be in its finalised form.

2. Availability of HTVCs at mobile voting centres

- 2.1. A HTVC cannot be distributed at a mobile voting centre by candidates, volunteers, party workers, scrutineers or any persons other than election officials.
- 2.2. Mobile voting centre election officials will advise electors that registered how-to-vote cards have been supplied and show electors the HTVCs if so requested.
- 2.3. This requirement only applies during the hours of voting at a mobile voting centre.

Revocation of previous instrument

Not applicable.

Commencement of this Determination

This Determination commences on 1 November 2022 and remains in effect until such time as it is amended, revoked, superseded, or otherwise replaced.

Warwick Gately AM
Electoral Commissioner
Victorian Electoral Commission

31 October 2022

Document details

Determination name	How-to-vote cards at mobile voting centres			
VEC Electra ref	EDRM155-166419294-54			
Custodian	Director, Electoral Integrity and Regulation			
Scheduled review date	1 November 2026			
Document history	Reference:	Effective date:	Supersedes:	Superseded by:
— Version 1.0	005/2022	1 Nov 2022	Not applicable	Not applicable

— END —