

VEC Planned Procurement Activities 2023 and 2024

Procurements identified in this plan are expected to have a value greater than \$100,000.

We publish our forecast procurement activity plans according to guidance requirements set by Victorian Procurement Governance Board and VEC procurement policy.

For any queries relating to the listed planned procurements please email VEC Chief Procurement Officer at cpo@vec.vic.gov.au

Procurement Name and Description	Special Requirements (if any)	VEC Point of Contact	Estimated Market Engagement Date	Estimated Contract Duration	Procurement Method
Name: Printing Services Description: Engagement with suppliers to provide Ballot Material (BM) & Election Products (EP) Printing services to the VEC for LG2024 & SE2026.	None	Mason Warner, Elections Project Advisor 13 18 32	September 2023	3 - 5 years	Limited request for tender
Name: Mail House Services Description: Engagement with suppliers to provide Mail house services to the VEC for business as usual and LG2024 & SE2026 events.	None	Mason Warner, Elections Project Advisor 13 18 32	September 2023	3 - 5 years	Limited request for tender
Name: Public Enquiry Services Description: Engagement with suppliers for provision of front of house public enquiry support service for LG2024.	None	Vishrut Balakrishnan, Project Advisor, Elections Operations 13 18 32	September 2023	1 - 2 years	Limited request for tender

<p>Name: Staffing Services Description: Engagement with suppliers for the provision of labour-hire staff for electoral events.</p>	None	Mason Warner, Elections Project Advisor 13 18 32	December 2023	1 – 2 years	SPC or limited request for tender (TBC)
<p>Name: Transport & Logistics Description: Acquisition of transport services and logistical supports for the 2024 Local Government Election.</p>	None	Mason Warner, Elections Project Advisor 13 18 32	May 2024	3 – 5 years	Limited request for tender
<p>Name: Criminal History Checks Description: Engagement with suppliers for the provision of criminal history check services.</p>	None	Mason Warner, Elections Project Advisor 13 18 32	December 2023	3 – 5 years (TBC)	SPC or public tender
<p>Name: Printer – Internal capability Description: Engagement with suppliers regarding the provision of a standalone VEC leased printing service along with finishing capability</p>	None	Caitlin Jedski Manager Print and Design 13 18 32	August 2023	3 Years	Exemption
<p>Name: Legal support Description: engagement with suppliers beyond the existing panel to support the prosecution of compulsory voting matters</p>	None	Mason Warner, Elections Project Advisor 13 18 32	August 2023	3 Years	Limited request for tender
<p>Name: Outsourcing of Compulsory Voting (CV) Description: outsourcing of CV services to a Business Processing centre</p>	None	Mason Warner, Elections Project Advisor 13 18 32	February 2024	3-5 years	SPC or limited request for tender (TBC)
<p>Name: Upgrade Sitecore Description: Migrate from the current version of Sitecore to the latest platform.</p>	None	Luis Gonzalez, Website Product Owner 13 18 32	June 2024	3-6 months	Limited request for tender